

DEPARTMENT OF HEALTH OCCUPATIONAL THERAPY PRACTICE BOARD MEETING MINUTES

Tuesday, January 17, 2003

Holiday Inn Express, 4704 Park Center Ave NE, Lacey, WA.

On January 17, 2003, the Occupational Therapy Practice Board met at the Holiday Inn Express, 4704 Park Center Ave NE, Lacey, WA. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

MEMBERS PRESENT

BRIAN PEASE, PUBLIC MEMBER, ACTING CHAIR
WENDY HOLMES, OT
D. JILL PETRIE, COTA
SHARON GREENBERG, OT (BY PHONE)

STAFF PRESENT

KRISTIN HAMILTON, PROGRAM MANAGER
KRIS WAIDELY, PROGRAM MANAGER
GRETCHEN BINFORD
GARY REED, INVESTIGATOR
CHRIS SWANSON, AAG

GUESTS PRESENT

CAROL KUS (GOOD SAMARITAN HOSPITAL)
DEBBIE HAMMOND, WOTA LIAISON

OPEN SESSION

1. CALL TO ORDER – 9:00 am

- 1.1 Approval of Agenda
Agenda approved as published.
- 1.2 Approval of Meeting Minutes
Minutes approved as presented.

2. THE ROLE OF THE INVESTIGATION SERVICE UNIT

Gary Reed, Investigator, provided an overview of the role and activities of the Department of Health Investigation Service Unit, and its role in the complaint review process.

3. BOARD, COMMISSION AND COMMITTEE MEMBER PROTOCOLS

The Board reviewed and discussed suggested protocols for Board, Commission and Committee members. The Board adopted this policy for use.

4. ASSISTANT ATTORNEY GENERAL OPINION

Chris Swanson, AAG, the Board would have to waive its privilege in order to discuss the AAG opinion in open session. The Board chose review the written opinion outside of the meeting and have staff forward any questions to the AAG.

5. ELECTION OF OFFICERS

Chair: Wendy Holmes, OT was nominated. Ms. Holmes was unanimously voted to the position of Board Chair.

Vice-Chair: Catherine Whiting, OT was nominated. Ms. Whiting was unanimously voted to the position of Board Vice-Chair.

New terms of office begin at the conclusion of this meeting.

6. 2003 MEETING DATES

The Board set the following 2003 schedule:

April 25 in Kent.

July 25 in Yakima.

October 10 in Spokane. The Board was invited to speak at the Washington Occupational Therapy Association luncheon held at the Davenport Hotel. The Board Meeting will be held the same day in the same location.

WOTA will be publishing these dates as well.

7. RULES REVIEW

Ms. Hamilton commended Ms. Waidely for her hard work on the rules. The Board thanked Ms. Waidely for her efforts.

The CR101's have been filed for all rules. Ms. Waidely asked the Board to prioritize the rules as to which they would like to address first.

Some members noted that the language for supervision was controversial regarding keeping records in the personnel file.

There has also been concern raised regarding supervision of OT Aides in schools, especially in rural areas. The Board will work to have the rules written in a way to best protect the public while providing OTs, and COTAs the ability to carry out the work.

The Board will begin working on the following rules at the April 25 Board meeting.

- WAC 246-847-010(2) supervision
- WAC 246-847-065 Continued Competency
- WAC 246-847-120 Foreign-trained
- WAC 246-847-170 Code of Ethics and Standards of Professional Conduct.

"OT Practitioner" – It was discussed that AOTA is getting away from that term unless defined, in rule.

8. LETTER FROM SUSAN KNOEPKER, COTA/L

Ms. Knoepker was not present at this meeting. Staff will notify her that her issues will be addressed at the April meeting during the rule-making discussions.

9. PROGRAM REPORT

9.1 DOH Information Update provided by Kris Waidely.

- Bonnie King will be acting Director of HPQA while Sue Shoblom is in the acting position of HSQA Administrator.
- All HPQA staff will be moving to a new building in February 2003. The building is located in Tumwater.
- Nancy Ellison, Deputy Secretary of DOH, is leaving to work in private industry.

9.2 Planning for Upcoming Meetings

- April 25 meeting will be used to work on proposed rules.
- The DOH/Board Operating Agreement will be handed out at the next meeting for review.
- The issues in the AAG opinion will be discussed if necessary.

9.3 Provided for the Board's Information Only

- WOTA Newsletter regarding rules changes.
- NBCOT Program Information.
- NBCOT Candidate Examination Application Processing Changes.

10. ROLE OF THE STAFF ATTORNEY and the ROLE OF THE AAG ADVISOR

Kristin Hamilton gave brief overview of the roles of the staff attorney. The Board staff attorney will provide an in depth overview at a later meeting.

Chris Swanson, AAG, Board Advisor, provided a brief overview of the role of the AAG advisor to the Board.

CLOSED SESSION

11. REVIEW OF APPLICATIONS

- Applicant A: Application approved.

12. DISCIPLINARY CASE REVIEWS

- Case No. 2002-12-0001OC

ACTION: Closed below threshold (prior to investigation). No violation.

13 ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 1:00 p.m.

Respectfully submitted:

Approved:

Signature on file

Kris Waidely
Program Manager

Signature on file

Brian Pease, Public Member, Acting Chair
Occupational Therapy Practice Board